



Uniacke District School Communication Plan

551 Highway 1
Mount Uniacke NS B0N 1Z0
Phone: 902-866-5100 Fax: 902-866-5105

School website:
UDS.CCRCE.CA

Administration

Joy King - Principal
kingj12@ccrce.ca

Chris Horne - Vice Principal
horneg@ccrce.ca

Paula George - Admin. Assistant
georgepm@ccrce.ca
Marie Hodder-Hartlen- Admin Assistant
Horder-HartlenPM@ccrce.ca

There are major reporting times during the school year of which parents/guardians need to be aware:

September

- Grade level program information will be sent home by classroom teachers
- Welcome Back ice Cream Social 5:30pm-7:00pm

November

- 1st term report cards sent home Nov. 25
- Parent Teacher Meetings
Nov. 28 - 5:00-7:00 pm
Nov. 29 - 9:00-11:00 am
No school for students Nov. 29

April

- 2nd term report cards sent home
April 6th, 2020
- Parent Teacher Meetings
April 8 - 5:00-7:00 pm
April 9 - 9:00-11:00 am
No school for students April 9

June

- Final report cards issued June 30, 2020

Communication Protocol

If you have questions regarding student progress and/or behavior we have established guidelines for having your questions addressed at the school level. The following is a list of recommended steps for you to follow to ensure your child's needs are met:

1. Talk to your child.
2. Contact your child's teacher.
3. Contact the school vice-principal or principal.
4. If the concern cannot be adequately addressed in steps 1 to 3, the school may arrange a meeting with the parent, teacher(s) and administration.

**Further information regarding parental concerns and the communication process can be found in the [Student/Parent Handbook](#) online on our website.

Communication Tools

Effective communication between our school and the home is an essential part of your child's education. Uniacke District School will communicate with the home in a variety of ways throughout the school year. These include, but are not limited to, the following:

- Monthly Newsletters
- Monthly Calendars
- Twitter- @SchoolUniacke
- Special events & activities memos
- Classroom teacher notices
- 3 formal report cards
- Agendas and communication/message bags
- Website uds.ccrce.ca
- Parent Portal in PowerSchool
- Phone calls and emails
- ALERT and Safe Arrival calls
- UDS list (email)
- School Sign

School Hours

Our instructional day is 8:00am to 2:00pm.

Our end of day dismissal is 2:05pm.

School doors open at 7:40am as buses start arriving. All students are expected to be in their classroom ready to start learning at 8:00. Our instructional day ends at 2:00pm. We ask that parents respect this important time and not drop students off late nor pick them up before 2:05pm. This is very disruptive to teachers and students in the classroom.

Procedure for Reporting Excused Absences

Parents and guardians are responsible for notifying the school if students are absent. Please call **902-866-5100** and press **1 for Safe Arrival** and leave the student's name, class, date, and anticipated length of absence.

Signing In and Out

Any student arriving late or leaving early must sign in/out in the main office. Students leaving early must have written permission from a parent. Parents and guardians must come into the school to sign out students. Paula George is in the main office from **7:30am-2:30pm**.

School Cancellations

School cancellations are announced on the board website www.ccrce.ca and on CBC 90.5FM and other local radio stations.

PowerSchool

PowerSchool is a web-based student information system that allows schools to manage information such as: student demographics, schedules, attendance, behavior, and achievement. This system features an online Student-Parent webportal that enables parents to see student attendance, outcome achievement, assignments, and grades. This portal enhances communication between the home and school as well as increases parental involvement in their child's education. Parents with students in the school system have already received the login information and passwords. Information will be sent home in September for parents who do not have access or may have forgotten the login or password.

Allergies

We are a Nut Free School as we have students with peanut allergies. Please be mindful of this as you pack your child's recess snacks and lunches by not including nuts, peanuts, or peanut butter. Please advise the school if you have a child with severe allergies we need to be aware of.

Attendance

Regular attendance is necessary for students to have success in school. As part of the Education Act, it is the responsibility of both students and parents to ensure that students attend school regularly. Attendance is closely monitored and parents will be contacted if we have concerns with a student's attendance. Steps will then be put in place to address the concerns. We thank you for your cooperation in ensuring your child attends school daily.

2018 - 2019 Year at a Glance

September 4 – Ice Cream Social 5:30pm & Curriculum Night 6:00pm
September 5 - 1st day for students
September 27 - Inservice - No school
October 1 - School Picture Day
October 14 - Thanksgiving Holiday
October 25 - Inservice - No School
November 11 - Remembrance Day
November 15 - Inservice - No School
November 25 - Report cards go home
Nov. 28 - Parent Teacher 5:00-7:00pm
Nov. 29 - Parent Teacher 9:00-11:00am
No school for students Nov. 29
December 11 - Christmas Concert
December 12 – Concert Storm Date
December 20 - Last day of classes
January 6 - Classes resume
February 17 - Heritage Day -No school
February 18 - Inservice -No school
March 18 to 22- March Break
March 27 – Assessment Day – No School
April 6 – Report Cards go home
April 8 - Parent Teacher 5:00-7:00pm
April 9 - Parent Teacher 9:00-11:00am
No school for students April 9
April 10 – Good Friday
April 23 – Easter Monday
May 18 - Victoria Day - No school
June 26 - Last day of classes
June 29 - Marking/Admin Day
June 30 - Report Card Day

Uniacke District School Teaching Staff

Primary: Nicole Sanson & Patty Williams
Grade 1: Emily Greenough & Katherine Walker
Grade 2: Andrea Beaton & Dawn McCarthy

Grade 3: Jillian Locke & Jillian MacLaughlin (Emma Bishop)
Grade 4: Rebecca Sharkey & Haley MacDonald
Grade 5: Craig Daniels & Katie Smith
Grade 6 Intensif: Sam Gilliss
Grade 6: Amy Crowell & Kellie Shillington
Grade 7: Brittany Garvie & Mike MacDonald
Grade 8: Judy MacDonald
Grade 9: Jeanna MacAvoy & Amy Miller
Guidance & Child Studies/Food Studies: Matt Cohen
Music: Mandy Brown
Phys. Ed: Rodney Myers & Kellie Shillington
French Circuit: Erica MacNeil
Elementary Resource: Tracy Butts
Reading Recovery/ELS: Jennifer MacMaster-Steele
Grade 4-6 Resource: Lauren Barrett
Grade 7-9 Resource: Amanda Kincade
Learning Center: Jennifer Bell
Youth Practitioner: Brennagh MacDonald
African Student Support Worker: Mikida Green
UpLift Worker: Connor MacEachern
Speech Language Pathologist: Dana Fergusson
School Psychologist: Ashley Monk

Educational Assistants:

Diane MacKenzie, Charlene Corbin, Sherry Curry, Sheila Derby, Joanne Haley, Tonette McPhee, Linda Mitchell, Tammy Comeau

School Maintenance: Steve Mitchell

School Custodians: Nancy Clarke, Lavinia Hibberts & Jim Hibberts

We look forward to a great school year working with you and your child!